

Hayesfield

GIRLS' SCHOOL | MIXED SIXTH

9th September 2026

Ref: PDE/



Dear Parents/Carers,

As part of our transition programme, we would like to give you the opportunity to meet your daughter's/son's tutor to discuss how she/he has settled into Year 12 on **Tuesday 13th October 2.30pm - 5.30pm in the Main Hall, Brougham Hayes Campus.**

This will be a face-to-face meeting with their tutor and is an opportunity to discuss how they have settled in and any concerns or questions you have. You will need to book a slot with their tutor between 2.30pm and 5.30pm. The meetings will take place in the Brougham Hayes Hall.

Tutors will be able to provide an overview of how your daughter/son has responded to the transition to Sixth Form based on feedback from their teachers and their engagement with the tutor programme, however will not be able to answer specific subject based questions. You will have the opportunity to speak to subject staff at the online Academic Parents' Evening on Tuesday 20th April 2027.

To make an appointment for the Parent/Tutor consultation on Tuesday 13th October, you will need to make your appointment using our online booking system. The appointment booking system allows you to choose your own appointment times and you will receive an email confirming your appointments. Five-minute appointments will be available from 2.30pm to 5.30pm to ensure that there is sufficient time for all parents to have a slot.

Please visit: <https://hayesfieldgirls.parentseveningsystem.co.uk> to register and set up your account.

Login with the following information:

- Student's Preferred First Name
- Student's Surname
- Date of Birth

Once set up, you can then book appointments after they have opened. The appointment booking will open on **Wednesday 30th September at 8.00pm.**

If you are having problems accessing the system, please contact Miss Dean on sixthform@hayesfield.com.



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Achieving
ambitions

At the consultation, you will have the opportunity to talk to representatives from our Senior Leadership Team. They will be available in the Hall throughout, and no appointment is necessary. If you would like a separate appointment to speak with myself, Mrs Ross - Pastoral Manager, Sixth Form or Ms Grayley - SENDCO, please make that via the booking system.



If you have any queries, please do contact your daughter's/son's tutor in the first instance.

I look forward to seeing you at the consultation.

Yours sincerely,

A handwritten signature in black ink, appearing to read "H Sheppard".

Dr H Sheppard
Director of Achievement for Year 12



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